Universidad Zaragoza
1474

Versión: abr26

# PAYMENT TO INDIVIDUALS OUTSIDE THE UNIVERSITY OF ZARAGOZA

**ACADEMIC COURSE:** _____

**U.P.** (code) _____ **Name U.P.:** _____

## RECEIVER PERSONAL DATA (1): Mandatory

Name and surname: _____ Phone: _____

Email: _____ (mandatory)

TAX INFORMATION (indicate the country of residence for tax purposes)

☐ SPAIN

NIF (Spanish)/NIE (foreign resident): _____

Address: _____

City: _____

Province: _____ P.C. _____

☐ ABROAD

Country: _____

ID: _____

Address: _____

City: _____

## MANDATORY DIRECT DEBIT OF PAYMENT IN CASE OF TRANSFER

Name of the bank entity: _____ SWIFT/BIC CODE: _____

IBAN CODE: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ ☐☐☐☐☐

## PAYMENT CONCEPT: It is essential to point out the concept of payment

**Subscribe to the person indicated above, in concept of:**

- ☐ Conferences(3)
- ☐ Roundtables(3)
- ☐ Meetings
- ☐ Courses(3) nº hours:_____
- ☐ Awards(4)
- ☐ University activity promoted from the Vice President of Culture and Social Projection(2).

Specify activity: _____

Specify the title of the conference, course, reason for the meeting, prize, dates, time:

Gross amount: 0,00

IRPF TAX (5) 0,00 % 0,00

Liquid to be paid: 0,00

_____ , _____

Receiver,

Signature: _____

Nº ID: _____

Attach a photocopy of ID (nationals), NIE (residents) or passport (non-residents) as long as it has not been presented previously or the number has changed.

(1) Payments to UZ personnel will be made through payroll, after completing the specific form.
Payments to professionals registered in the Economic Activities Tax (Art. 55.6 NGE) must present an invoice.
(2) See maximum remuneration Instrucción de 3 de julio de 2023, de la Vicerrectora de Cultura y Proyección Social.
(3) See normas de gestión económica
For participacion in specific master's degrees see maximum remuneration in Resolución de 1 de junio de 2023.
(4) In case of prizes, consult the list of keys and withholdings
(5) Consult the list of keys and withholdings for both Spaniards or residents (NIE) and non-resident foreigners (if you present a tax residence certificate and there is an agreement to avoid double taxation, you will not have withholding

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